

Job Pack /COVID-19 Response Delivery Driver, Justlife Brighton

Overview - Justlife

The team provide holistic, responsive and flexible support to people with the aim of helping their experience of temporary accommodation be as short, safe and healthy as possible. This includes health engagement work improving access to primary care, helping clients improve and maintain their health, as well as a weekly activities programme and support specifically for those in temporary accommodation in the city. Justlife also engages in research into the effects of living in temporary accommodation, which informs our work locally, as well as enabling us to have conversations on a wider scale to bring about positive change.

Job Summary – COVID-19 Response Delivery Driver

This role is responsible for helping with the delivery of food and supplies to people who are placed in temporary accommodation in Brighton & Hove. It is expected to be a short term position over the autumn months and hours will vary based on need and funding acquired.

Responsible to: COVID-19 Deliveries Lead

Responsible for: N/A

A) Job Description

The COVID-19 Response Delivery Driver will help with the delivery of food and supplies to people in temporary accommodation, which includes:-

1. Driving to and delivering food and supplies to people in temporary accommodation across Brighton & Hove and including to Newhaven/Shoreham or Eastbourne
2. Ensuring health and safety guidelines, especially those related to COVID-19, are followed during deliveries
3. Other roles may include monitoring and evaluating the work, speaking to people we support on the impact of our support, sign posting people to relevant support etc.

This job description is intended as an outline indicator of general areas of activity and will be amended in light of the changing needs of Justlife. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework, and in performing other duties commensurate with these responsibilities, the band of the post and skills and qualification of the post-holder.

B) Person Specification

Experience

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- Experience of working with vulnerable adults (those experiencing homelessness or housing vulnerability, or a comparable client group with complex needs – paid or voluntary)

Skills

- Able to drive, with own car and business use cover (expenses covered by Justlife)
- Effective ability to engage with clients in an empowering manner
- Good organisational and communications skills

Knowledge

- An understanding of health and safety policies and procedures that aim to keep staff, volunteers and clients safe.

Personal Attributes

- Commitment to equal opportunities in our service delivery
- Demonstrate empathy and understanding of those placed in temporary accommodation
- Ability to be self-motivated and work well in a team
- Commitment to the values of Justlife; Collaboration before Competition, People before Programs and Innovation before Institution

Employment Terms and Conditions

Job Title:	COVID-19 Response Delivery Driver
Hours:	TBC (Each shift is 3 hours, so between 3 and 21 hours p/w)
Normal hrs to be worked:	1pm to 4pm (TBC – deliveries operate 7 days a week)
Location:	Brighton
Salary:	£10.89 p/h

- 1) Full time annual leave entitlement is 27 days plus bank holidays (this contract will be calculated pro rata on hours worked)
- 2) This role requires a basic Disclosure and Barring Service (DBS) check
- 3) Relevant training opportunities provided
- 4) Further employment conditions are detailed in the employment contract, which is available to view upon request.

To request an application form and/or to apply please email:

simon@justlife.org.uk

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Due to the nature of the COVID-19 crisis we are looking to recruit quickly to respond to the needs. We don't have a deadline for applications, so please submit asap. Applicants need to be able to start immediately.