

Company number: 07517887

Charity Number: 1140822

# Justlife Foundation

Report and financial statements  
For the year ended 31st March 2019

Justlife Foundation  
Reference and administrative information  
for the year ended 31st March 2019

**Company number** 07517887

**Charity number** 1140822

**Registered office and operational address** Justlife Centre  
1479-1489 Ashton Old road  
Openshaw  
Manchester  
M11 1HH

**Trustees** Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Steven Coles                      Chair  
Helen Waterhouse  
Hannah Clark  
Alexandra Fleming  
Kirsty Rawlinson (appointed June 2018)  
Tracey Read (appointed June 2018)

**Secretary**                                      Gretta Starks

**Key management personnel** Gary Bishop                      Chief Executive  
Andrew Morris                      General Manager

**Bankers**                                      The Co-operative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT

**Insurers**                                      Ansvar Insurance Company Ltd  
Ansvar House  
St Leonards Road  
Eastbourne  
East Sussex  
BN21 3UR

**Independent examiner** Catherine Hall FCCA DChA, Slade & Cooper Limited  
Greenfish Resource Centre, 46-50 Oldham St, Manchester, M4 1LE

Justlife Foundation  
Trustees' annual report  
for the year ended 31st March 2019

The trustees present their report and the unaudited financial statements for the year ended 31st March 2019. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

## **Objectives and activities**

Justlife began operating as a Community Interest Company (CIC) in October 2008 when a small group of Manchester residents started a pilot project providing a weekly meal to people living in B&B accommodation. As the organisation grew the Justlife Foundation was established to deliver the charitable activities of Justlife.

Our charity's purpose as set out in the objects contained in the company's memorandum of association is:

The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

The trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

Our objectives empower us to work with vulnerable adults with needs around housing, healthcare, mental health, unemployment and substance misuse. Many have multiple complex needs, and have had for some time. Many Justlife service users are classed as single homeless non-priority need households, for which the local authority does not have a statutory duty to house. Many live in Unsupported Temporary Accommodation (B&Bs, HMOs and private homeless hostels) or are sofa surfing; some are street homeless. Few are in priority need, and due to their varying support needs have no alternative than to live in low quality Unsupported Temporary Accommodation. These people are, in effect, the 'hidden homeless'. Justlife's primary areas of operation are Manchester and Brighton. We believe equal access to our services is vital to our success and that successful outcomes must be shared by all communities that use our services.

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## **Achievements and performance**

The charity's main activities and who it tries to help are described below. All its charitable activities focus on the 'hidden homeless' and are undertaken to further Justlife Foundation Ltd.'s charitable purposes for the public benefit.

### Health & Enterprise Centre: Manchester

Open since March 2011, the Justlife Health & Enterprise Centre is based in Openshaw, East Manchester. Being situated on the doorstep of some of the most vulnerable and hard-to-reach people in the city enables us to engage with, support and move on people with multiple and complex needs. The centre provides drop-in advice and in-depth key work, alongside the opportunity to build relationships, self-confidence, skills and experience, through workshops, trips and courses which will enable people to make a positive contribution to society through volunteering, employment or enterprise creation.

Where a need is identified Justlife conducts extraordinary interventions such as purchasing service users bus tickets, paying advance rent on a home or buying equipment for employment. These interventions have most often paid off and have been life changing.

In January 2017 a further 3 years of funding from the Big Lottery was secured for the 'Justlife Engage project' a development that has allowed Justlife to work with B&B residents in both Openshaw and Ardwick. Running bi-weekly drop-ins from Brunswick Parish Church has enabled Justlife to provide a support service to clients living in B&B's in Ardwick (the second most densely B&B populated area in the city).

During the financial year, we had an average of 6 staff working on this project (a mixture of full and part time workers). One student social worker completed a 6 month university placement and one 3<sup>rd</sup> year deprivation medicine student completed a 10 week placement with Justlife and we also had some volunteers (including members of the general public and ex-service users) who gave a few hours of their time each week to help in the Manchester Centre in drop-ins or in the garden and to lead the Unsupported Temporary Accommodation Action Group that Justlife is responsible for running.

Below highlights some of the progress made by our service users in Manchester in the last year;

- 29 people have been supported to move out of UTA this year and into more stable/ suitable accommodation. Move on support has included help setting up bills, budgeting, accessing benefits, help with funding applications, connecting with local services i.e GP's, bank accounts, to do their first food shop and support to get starter furniture.
- 117 clients have attended Justlife drop-ins, receiving information about or have engaged with visiting services including Pharmaco Chemists, Manchester MIND, Probation, Homeless Mental Health Team, local Optician/ Dentist etc. with 73 people referred to other services 233 times.
- 43 people have attended a workshop and 121 people have engaged with key work.
- 39 people have engaged in strategic events and meetings, sharing experiences with visitors such as a team of students from Miami University in Ohio, newspaper and TV reporters, logging complaints to Environmental Health, doing research interviews and shaping/editing Sarah Butler's new novella about life in a B&B.

### Justlife at Home: Manchester

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During the year Justlife project workers have supported single homeless non-priority need people to access and sustain a range of different housing options (shared, supported, social and private rental sector). 1 full time member of staff took the lead on the housing work, whilst all project workers have also been equipped to offer housing advice and to make referrals on behalf of their clients.

Justlife are committed to helping our vulnerable service users to move towards a more stable and fulfilled lifestyle after being resettled into secure, permanent accommodation and with support in sustaining their tenancy.

During the last financial year;

- Justlife has assisted 29 individuals to move into new accommodation.
- 859 housing actions have been made for 89 different clients.

Activities & Support Programme: Brighton

In September 2012 Justlife launched a new service in Brighton & Hove, working specifically with people who are living in unsupported temporary accommodation in the city. The project, initially known as the Creative Change Project, is now called the Activities & Support Project and has grown and developed over the past 7 years. During 2018/19 the project has delivered assertive outreach to people in unsupported temporary accommodation, supporting them in areas such as housing, health and wellbeing and finance. The team have delivered a programme of drop in's, workshops and activities that has helped people build skills, confidence and meaningful relationships.

The Justlife Creative Studio has been a key development for the project over the past 12 months and provides a studio space in Brighton's Open Market for those experiencing homelessness, as well as delivering workshops and mentoring, working in partnership with other agencies and the cities creative scene. In May the Justlife Creative Studio were awarded the Best Newcomer at the 2018 Artists Open Houses Festival following a month long exhibition of wok by our artists.

Also, during this year, we developed a 'Move in Packs' project providing essential items to people placed in unsupported temporary accommodation, often directly from rough sleeping, or periods of time in hospital. The packs include items such as crockery and cooking utensils, an alarm clock radio, toiletries and much more. The project also supports people moving into more suitable accommodation to furnish their new property with curtains or essential furniture.

During the year we had an average of 6 staff working on this project (a mixture of full and part time workers) and had over 20 volunteers giving between 1 and 3 hours weekly.

Below highlights some of the progress made by our service users in Brighton during the year;

- 176 people have moved towards independent living through engagement in positive activities with us
- 125 people have benefitted from intensive 1-2-1 keywork
- 29 people have been supported to volunteer at our sessions
- 136 people have received personalised 1-2-1 housing support
- 57 people have been supported 1-2-1 to improve their health and wellbeing

In July 2018 The Bright Ideas Partnership carried out an independent evaluation of the Activities Programme and Support Project. Their conclusion showed the success of the project and the impact it has had in the city, as highlighted here;

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*"Justlife's work in Brighton has been very successful in delivering positive outcomes for vulnerable people in UTA. The evaluators have no doubt that the project has met its set outcomes. It also represents excellent value for money. Considering the 807 people in UTA supported through the project over 4 years, the overall project costs equate to £524 per person"*

The evaluation included interviews with service users who gave some really positive feedback;

*"They prompted a turnaround with my life, which is really good".*

*"With Justlife, they give you so much advice. If they can't do anything, to help us – they put us onto other people that can help us all. They are a lifesaver, simple as".*

*"If it was not for Justlife, with hand on my heart, I don't think I would be here"*

#### Health Engagement Project: Brighton

In 2013 Justlife piloted a homeless hospital discharge project called Pathway+, providing health engagement work with the aim of improving the health outcomes of people discharged from hospital into unsupported temporary accommodation, reducing ambulance call outs, A&E presentations and hospital admissions. The project has developed and is now funded by Brighton & Hove CCG and NHS England, as part of Arch Healthcare (a specialist GP surgery) along with the development of an integrated care model for the homeless community in the city.

Justlife took on the contract for the Advocacy & Patient Discharge Coordinator based at the Royal Sussex County Hospital in December 2017, and they work as part of the Homeless Hospital Team along with colleagues from Arch Healthcare and Sussex Community NHS Foundation Trust to help engage with those who are homeless and admitted to hospital or present at A&E. The team ensure patients have safe and timely discharges back into the community and that relevant services are able to provide ongoing support.

The Health Engagement work continues with a team of 5 Engagement Workers supporting people in a variety of homeless situations to engage with health services. Referrals come from the hospital, homeless specialist GP and other agencies in the city. The team work to ensure that client's health recovery is sustained and that they receive relevant assistance with their broader needs, linking in with the wide range of services, including Justlife's activities, which are available in the city.

Justlife's Operations and Hub Manager has a role working alongside Arch Healthcare in the development of an integrated care 'hub' model for the homeless community in the city. During this year we have chaired the Homeless Operational Forum on behalf of the local authority, led the Temporary Accommodation Action Group, promoted health care services amongst the sector and been involved in coordinating a fortnightly multi agency case meeting to support the care being given to clients with health engagement needs which is attended by all the relevant stakeholders.

We have also facilitated the Brighton & Hove Frontline Network, in partnership with St Martin in the Fields Network. Beginning in 2016 the network exists to bring together people working with those who are homeless in the city to harness ideas, energy and experience. Over the past 12 months we have delivered 4 events covering topics such as Universal Credit, 'death on the frontline' and ideas to reduce homelessness and two training sessions. In November we partnered with Arch Healthcare to host the first Homeless health conference in the city, a daylong event attended by over 100 people. Over all 160 different frontline workers have attended our frontline Network events this past year.

During the financial year we had an average of 7 staff working on this project (a mixture of full and part time workers).

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Below highlights some of the intense work the Health Engagement Team have carried out during the year;

- 408 people were seen in the hospital by the Homeless Hospital Team and provided a range of support to ensure a safe discharge back into the community
- 157 individuals were supported to engage with healthcare services and maintain their health either following discharge from hospital or after a referral from another health service or agency. The support which clients have received included support with benefits, housing, personal care and development, assistance with outpatient & GP appointments and engagement with other relevant services.

Arch Healthcare gave the following quote on the impact of the work of Justlife;

*"[If Justlife did not exist there would be] an immediate worsening of the situation in Brighton. There would be more evictions, more people on the streets, less effective move on, fewer reconnections out of area, less follow up with GP and hospital appointments. This would result in more 999 call outs, more A+E attendances, and more deaths"*

#### Justlife Research and Policy Team

The Research and Policy Team are the innovation and systems change arm of Justlife, working to influence the housing and homelessness sector to ensure stays in unsupported temporary accommodation (UTA) are as short, safe and healthy as possible. It builds on local frontline services in Brighton and Manchester that support adults experiencing housing vulnerability, many of which face severe and multiple disadvantage. The Research and Policy team sits alongside these services and is critical in influencing policy and systems change for residents of UTA on a local and national level.

The past year has been one of excitement and growth for the Research and Policy Team. In April 2018, we published our latest report, 'Lifting the Lid on Hidden Homelessness: A New Analysis,' which produced an estimated B&B population for England of 51,500 households. This figure is almost ten times higher than the average quarterly estimate (5870 households) from national government. This groundbreaking report was covered by media across the country (such as Channel 4 news) and quoted in a minimum of 13 different newspaper articles, including a front-page feature in the Manchester Evening News. The impact of this report is continuing to be felt. Manchester City Council now accepts 'Unsupported Temporary Accommodation' as part of homeless provision in the city and an understanding within the media of our role with UTA has grown with at least three individuals within media contacting us because they know we are the 'experts in Unsupported Temporary Accommodation.'

We have continued to develop our Unsupported Temporary Accommodation Group Network (UTAG:N) by connecting with local areas with particularly high numbers of UTA. We currently have three working temporary accommodation action groups (TAAGs) in Brighton, Hackney and Manchester. In addition, we are supporting Brighton and East Sussex to start their own TAAGs and are having conversations with an additional seven local authority areas. To aid in the continued growth of this network, we were able to hire a full time Network Development Officer in addition to our current part time Network Development Officer. We have also increased our connection with frontline services in both Manchester and Brighton, by paying for the time of a project worker in each location to do Research and Policy work as part of their role.

Finally, we were awarded funding by the Mayor of Greater Manchester's Homelessness fund to conduct in-depth research into Unsupported Temporary Accommodation across Greater Manchester. This research is both qualitative and quantitative with an aim to increase our understanding of UTA in GM and also to lay the foundations for additional TAAGs where it seems they may be needed. The funding awarded enabled the Research and Policy team to add an additional team member, our GM Principle

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Researcher. So far he has managed to speak with 59 individuals across Greater Manchester and map at least 40 physical properties known to be UTA around GM.

This project has received funding from Lankelly Chase, John Ellerman Foundation, Esmee Fairbairn, Tudor Trust and the Greater Manchester Mayor's Homelessness Fund.

During the year we had an average of 6 staff working on this project (a mixture of full and part time workers).

## **Beneficiaries of our service**

**CLOSE TO THE STREETS** // Justlife is focused on helping those who are closest to the streets, helping individuals to embrace life away from homelessness and take strides towards a healthier, safer, more fulfilling life.

**UNSUPPORTED TEMPORARY ACCOMMODATION** // Through our research and our experience we are aware that most towns and cities in the UK have unsupported temporary accommodation, housing a homeless population that is hidden from the public eye, frequently not accounted for in official statistics and for whom very few support services exist. Justlife has a unique focus and expertise in specifically trying to help this group with targeted, assertive activities.

**START WITH THE PERSON** // People join our communities with a range of interests, strengths, problems, abilities and often experiences of multiple and complex needs. We are developing a person centred approach that recognises that different people require different responses in order to grow and flourish according to their own aspirations and at their own pace.

**LINKING EXPERIENCE AND POLICY** // Learning is embedded into the life and culture of Justlife, we regularly ask questions of ourselves and others in order to improve our understanding of the needs of our beneficiaries and improve the services which we provide. We have also invested in formal research which has the potential to influence improvements in policy and bring unsupported temporary accommodation to the attention of policy makers, commissioners and other providers.

Our beneficiaries are typically suffering from multiple and complex needs including physical ill-health, drug and/or alcohol dependence, mental health problems, homelessness. Often they have been in prison and experienced years of trauma either as a children or adults.

Service users have benefitted in both locations from a wide range of drop-in sessions, key work, workshops, employment activities, trips and wellbeing activities. Interventions are planned and evaluated using the 5 ways to well-being model, encouraging participants to Be Active, Connect with Others, Notice the World, Learn new skills and Give.

Justlife has a structured way of monitoring service user progress and outcomes. This includes populating the INFORM database system, which enables each service user's contact with Justlife to be recorded, but also evaluation using 'Outcome Stars', a series of personal objectives agreed jointly between the client and project worker. Outcomes relate to many different areas including things such as progress in housing. These indicators sit within broader objectives including 'better chances in life', 'stronger communities' and 'healthier and more active people and communities'.



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## Financial review

Justlife Foundation's income is slightly higher than the last financial year and expenditure has increased slightly. There is a continued focus on building sustainable unrestricted reserves to give financial stability to the charity.

The current short term liquidity level of the charity remains strong, although the year end figure does represent a high proportion of income already received in relation to projects in the next financial year.

Justlife's income is largely from grant funding (68%) and the Health engagement contract (25%), combined with smaller donations from a variety of sources, such as individuals giving on a regular basis and/or as one off donations following fundraising activities, such as marathon sponsorship and quizzes. During the financial year 2018-19, Justlife spent £24,906 on the cost of fundraising versus a total grant and donations income received of £947,440.

### Reserves policy

Restricted reserves continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts. Unrestricted reserves are maintained to provide an appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity.

The current Justlife unrestricted reserves policy is set at 3 months staffing costs, but following an organisational strength review carried out by an independent external body in 2017, recommendations were made to the Foundation board that 6 months full operating costs were an appropriate amount to hold as unrestricted reserves. With the Foundation board in full agreement Justlife is currently working towards this goal. All unrestricted reserves are held in a dedicated savings account.

Justlife currently holds a total of £555,122 of reserves, £368,559 of which are restricted and therefore unavailable for the general purposes of the charity and £186,563 of which are unrestricted.

See note 19 of the accounts to see the split of tangible fixed versus current assets in the general (unrestricted) fund and the project (restricted) funds.

## Plans for the future

During this year Trustees have worked with staff to establish clear targets around the following objectives as part of a 5 year strategy. We are currently at the end of year three of this strategy plan. These targets are reviewed by the Justlife strategy team quarterly.

### 1. Empowering and effective services

We will continue to work with individuals and communities to develop and manage services that focus on empowering people to make their own steps towards long-term independence and transformation. All services will be service user informed in their design and evaluation.

### 2. Doing things differently

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We are committed to finding new ways to meet unmet need amongst the vulnerably housed, broadening the depth and reach of our work. We achieve this by embedding ourselves, as far as is possible, in the communities which we serve and focus on listening to individuals and communities rather than imposing generic solutions from outside.

3. Influencing change at a policy and practice level.

We want to work within our own service and in the wider sector, with others, to discover and develop positive system change for those in unsupported temporary accommodation.

4. Developing and supporting staff

Our staff are the key to delivering this strategy and making the biggest impact with the resources we have. We want to recruit the most talented and well suited people into Justlife and we aim to develop those people during the time they work for us; always ensuring our staff are effective and efficient. If we get these things right people will want to work for us for a long time.

It is important to us that our staff are happy, motivated, cared for and developed and in return we trust that every individual involved with Justlife will embody the positive culture and values which we aspire to.

5. Building an independent and sustainable organisation.

In order to build financial resilience we plan to diversify our income streams, so as not to become over dependent upon one or a small number of funders or streams.

Part of becoming resilient is maintaining quality transparent financial processes. We are committed to demonstrating best practice in our internal governance and developing a business model that is viable and sustainable.

## **Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4<sup>th</sup> February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2019 was 6 (2018: 4). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 11 to the accounts.

The trustees, who are also the directors for the purpose of company law and who served during the year were:

Steven Coles Chair

Gretta Starks Secretary

Hannah Clark

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Helen Waterhouse

Alex Fleming

Kirsty Rawlinson (appointed Jun 18)

Tracey Read (appointed Jun 18)

The directors of the company are also charity trustees for the purposes of charity law. Trustees are elected to serve a 3 year term. Under the requirements of the Memorandum and Articles of Association  $\frac{1}{3}$  of directors must retire annually, with the longest serving first. Trustees can be re-elected to serve a further 2 terms, potentially more as defined in the Justlife Code of Governance.

Gretta Starks, who served on the board from 4 February 2011 - 31 March 2013, has maintained her position as Company Secretary.

In effort to maintain a broad skill mix, the board carry out board skills audits, and in the event of particular skills being lost due to retirements, individuals are approached to promote themselves for election to the board. Recruitment of new directors is governed through the principles set out in the charities Code of Governance. No person or body external to the charity is entitled to appoint a trustee.

Most trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all trustees are provided with an annual induction update, through a half-day AGM session, which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board, the CEO and the General Manager of the Justlife Foundation.

The trustees also receive an induction pack which covers:

- The obligations of board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.

The board meet quarterly and are responsible for the strategic direction and policies of the charity. At present, the board has six members from a variety of professional backgrounds relevant to the work of the charity.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the CEO, the General Manager and the staff management team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met.

- The General Manager has responsibility for operational support direct to the CEO, Regional Operations Manager (North), Hub and Operations Manager (South) and Strategic Lead, Research and Policy Team whilst providing wider management and support of all organisation wide operations including HR, Health & Safety, finance, facility and infrastructure responsibility along with picking up new initiatives and projects including social investment. The General Manager also provides support to the Board of Trustees.

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- The Hub and Operations Manager (South) has day-to-day responsibility for the supervision of both the Health Engagement staff team and the Brighton drop-in service, operational management and supervising staff and volunteers, and ensuring that the team continues to develop their skills and working practices in line with good practice.

- The Regional Operations Manager (North) has responsibility for the day-to-day operational management of the Manchester centre, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice

- The Strategic Lead, Research and Policy Team has day-to-day responsibility for managing the development of a network which will drive local and national change for all those hidden homeless households stuck living in unsupported temporary accommodation.

The Code of Governance identifies decisions that are to be made at a board level, and these are:

- Appointment and removal of directors, chair and company secretary
- Arrangements for entering into contracts
- Staff appointments, dismissals and pay
- Approval of budgets, and budget deviances
- Expenditure outside agreed tolerances
- Arrangements for the AGM
- Changes to Code of Governance and Memorandum of Association

In so far that it is complimentary to the charity's objects, the charity is guided by both local and national policy. Justlife works with local organisations where necessary if by doing so it helps us to achieve our objectives.

## Related parties and relationships with other organisations

On 8<sup>th</sup> March 2017 the Justlife CIC became been a subsidiary of the Justlife Foundation. The Justlife Foundation works closely with the Justlife CIC (the original organisation) which continues to operate, carrying out activities that support the values of the Justlife Foundation and that address homelessness or poor quality temporary accommodation.

## Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

## Risk management

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The responsible Manager for each Justlife project reports on risk on a quarterly basis, and the risk register is reviewed by the Board at every Board Meeting. Where appropriate, systems and procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of Justlife Financial Procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre. All procedures are periodically reviewed to ensure that they continue to meet the needs of the charity. In January 2014 Justlife adopted, organisation wide, a set of new policies.

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### Statement of responsibilities of the trustees

The trustees (who are also directors of Justlife Foundation for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees on \_\_/\_\_/\_\_\_\_ and signed on their behalf by

Steve Coles

Chair

Independent examiner's report  
to the trustees of  
Justlife Foundation

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> March 2019 which are set out on pages 15 to 32.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Hall FCCA DChA  
Slade & Cooper Limited  
Association of Chartered Certified Accountants  
Green Fish Resource Centre, 46-50 Oldham Street  
Manchester, M4 1LE  
Date.....

Justlife Foundation Ltd  
Statement of Financial Activities  
(including Income and Expenditure account)  
for the year ended 31 March 2019

	Note	Unrestricted funds £	Restricted funds £	Total funds 2019 £	Total funds 2018 £
<b>Income from:</b>					
Donations and legacies	3	31,647	571	32,218	27,697
Charitable activities	4	26,160	912,762	938,922	704,118
Other trading activities	5	3,388	6,054	9,442	24,412
Investments	-	693	-	693	521
<b>Total income</b>		<b>61,888</b>	<b>919,387</b>	<b>981,275</b>	<b>756,748</b>
<b>Expenditure on:</b>					
Raising funds	6	24,906	-	24,906	13,721
Charitable activities	7	100,311	774,623	874,934	701,127
<b>Total expenditure</b>		<b>125,217</b>	<b>774,623</b>	<b>899,840</b>	<b>714,848</b>
<b>Net income/(expenditure) for the year</b>	9	<b>(63,329)</b>	<b>144,764</b>	<b>81,435</b>	<b>41,900</b>
Transfer between funds		85,570	(85,570)	-	-
<b>Net movement in funds for the year</b>		<b>22,241</b>	<b>59,194</b>	<b>81,435</b>	<b>41,900</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		164,322	309,365	473,687	431,787
<b>Total funds carried forward</b>		<b>186,563</b>	<b>368,559</b>	<b>555,122</b>	<b>473,687</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



Justlife Foundation Ltd  
Company number 07517887  
Balance sheet as at 31 March 2019

	Note	2019		2018	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13		78,949		90,183
<b>Total fixed assets</b>			<b>78,949</b>		<b>90,183</b>
<b>Current assets</b>					
Debtors	14	11,714		46,625	
Cash at bank and in hand		494,020		357,303	
<b>Total current assets</b>		<b>505,734</b>		<b>403,928</b>	
<b>Liabilities</b>					
Creditors: amounts falling due in less than one year	15	(29,561)		(20,424)	
<b>Net current assets</b>			<b>476,173</b>		<b>383,504</b>
<b>Net assets</b>			<b>555,122</b>		<b>473,687</b>
<b>The funds of the charity:</b>					
Restricted income funds	16		368,559		309,365
Unrestricted income funds	17		186,563		164,322
<b>Total charity funds</b>			<b>555,122</b>		<b>473,687</b>

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 18 to 32 form part of these accounts.

Approved by the trustees on \_\_\_\_\_ and signed on their behalf by:

Steven Coles (Chair)

Justlife Foundation Ltd  
Statement of Cash Flows  
for the year ending 31 March 2019

	Note	2019 £	2018 £
<b>Cash provided by/(used in) operating activities</b>	20	<b>138,011</b>	<b>34,673</b>
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		693	521
Proceeds from sale of tangible fixed assets		-	-
Purchase of tangible fixed assets		(1,987)	(16,713)
<b>Cash provided by/(used in) investing activities</b>		<b>(1,294)</b>	<b>(16,192)</b>
Increase/(decrease) in cash and cash equivalents in the year		136,717	18,481
Cash and cash equivalents at the beginning of the year		357,303	338,822
<b>Cash and cash equivalents at the end of the year</b>		<b>494,020</b>	<b>357,303</b>

# Justlife Foundation Ltd

## Notes to the accounts for the year ended 31 March 2019

### **1 Accounting policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **b Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There were no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

#### **c Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

#### **d Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2019 (continued)

**e Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**f Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of maintaining income-generating platforms such as websites.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**g Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 8.

**h Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

**i Tangible fixed assets**

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold building	10%
Office fixtures and equipment	20%

**j Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## Justlife Foundation Ltd

### Notes to the accounts for the year ended 31 March 2019 (continued)

#### **k Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **l Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **m Pensions**

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were no outstanding contributions at the year end.

The money purchase plan is managed by Royal London and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan a pension fund which is then converted into a pension upon the employee's normal retirement year age when eligible for a state pension. The total expense ratio of the plan is 0.75% and this is deducted from the investment fund annually. The trust has no liability beyond making its contributions and paying across the deductions for the employee's contributions. There were no contributions outstanding at the year-end.

### **2 Legal status of the charity**

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed

### **3 Income from donations and legacies**

	Unrestricted £	Restricted £	Total 2019 £
Donations	31,647	571	32,218
	<hr/>	<hr/>	<hr/>
<b>Total</b>	31,647	571	32,218
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b><i>Previous reporting period</i></b>	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2018</i> £
<i>Donations</i>	<i>26,002</i>	<i>1,695</i>	<i>27,697</i>
	<hr/>	<hr/>	<hr/>
<b>Total</b>	26,002	1,695	27,697
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**4 Income from charitable activities**

	Unrestricted £	Restricted £	Total 2019 £
<b>Grants and contract income</b>			
29th May 1961 Trust	10,000	-	10,000
Albert Hunt Trust	3,000	-	3,000
Arch Health CIC	-	249,394	249,394
BLF Grants	-	254,146	254,146
Brighton & Hove City Council	-	2,080	2,080
Crisis	-	24,000	24,000
Dulverton Trust	-	32,000	32,000
Ernest Kleinwort	-	10,000	10,000
Esmee Fairbairn	-	55,560	55,560
Fairhome Care	-	5,100	5,100
Fine & Country Foundation	-	6,000	6,000
Garfield Weston	-	15,000	15,000
Henry Smith Foundation	-	22,500	22,500
John Ellerman Foundation	-	25,000	25,000
Lankelly Chase Foundation	-	45,000	45,000
Manchester City Council	-	20,000	20,000
Manchester Mind	-	(3,948)	(3,948)
Manchester Health & Care Commissioning	-	9,736	9,736
Manchester Wellbeing Fund	-	4,080	4,080
Persula Foundation	-	3,000	3,000
Quays Housing	9,600	14,100	23,700
Segelman Trust	-	25,000	25,000
Steel Charitable Trust	-	5,000	5,000
St Martins in the Field	-	12,624	12,624
Sussex Community Foundation	-	5,000	5,000
The Barnabas Trust	-	2,500	2,500
The Deposit Protection Scheme	-	10,050	10,050
Tudor Trust	-	34,000	34,000
W O Street charitable foundation	3,000	-	3,000
Zochonis	-	20,000	20,000
Student Placement Fees	560	-	560
Grants < £2,000	-	5,840	5,840
	<hr/>	<hr/>	<hr/>
<b>Total</b>	26,160	912,762	938,922
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**Income from charitable activities continued...**

**Previous reporting period**

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total 2018</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<b>Grants Received</b>			
<i>Reekimlane Foundation</i>	<i>10,000</i>	<i>-</i>	<i>10,000</i>
<i>Esmee Fairbairn</i>	<i>-</i>	<i>50,000</i>	<i>50,000</i>
<i>Sussex Community NHS Trust</i>	<i>-</i>	<i>5,000</i>	<i>5,000</i>
<i>St Martins in the Field</i>	<i>-</i>	<i>23,229</i>	<i>23,229</i>
<i>Trust for London</i>	<i>-</i>	<i>10,000</i>	<i>10,000</i>
<i>Chalk Cliff Trust</i>	<i>-</i>	<i>5,000</i>	<i>5,000</i>
<i>Lloyds Foundation</i>	<i>-</i>	<i>24,804</i>	<i>24,804</i>
<i>Arch Health CIC</i>	<i>-</i>	<i>205,296</i>	<i>205,296</i>
<i>Tudor (HS)</i>	<i>-</i>	<i>30,000</i>	<i>30,000</i>
<i>Henry Smith Foundation</i>	<i>-</i>	<i>21,800</i>	<i>21,800</i>
<i>Souter Charitable Trust</i>	<i>3,000</i>	<i>-</i>	<i>3,000</i>
<i>Student Placement Fees</i>	<i>1,260</i>	<i>-</i>	<i>1,260</i>
<i>Zochonis</i>	<i>20,000</i>	<i>-</i>	<i>20,000</i>
<i>BLF Grants</i>	<i>-</i>	<i>269,529</i>	<i>269,529</i>
<i>John Ellerman Foundation</i>	<i>-</i>	<i>25,000</i>	<i>25,000</i>
<i>Grants &lt; £2,000</i>	<i>-</i>	<i>200</i>	<i>200</i>
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>34,260</b>	<b>669,858</b>	<b>704,118</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**5 Income from other trading activities**

	2019	2018
	£	£
Consultancy	6,054	22,523
Reimbursements	862	-
Miscellaneous Income	2	205
Rental Income	2,524	1,684
	<hr/>	<hr/>
	<b>9,442</b>	<b>24,412</b>
	<hr/> <hr/>	<hr/> <hr/>
Unrestricted Income	3,388	2,432
Restricted Income	6,054	21,980
	<hr/>	<hr/>
	<b>9,442</b>	<b>24,412</b>
	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**6 Cost of raising funds**

	2019 £	2018 £
Fundraising	24,906	13,721
	<u>24,906</u>	<u>13,721</u>
Restricted expenditure	-	35
Unrestricted expenditure	24,906	13,686
	<u>24,906</u>	<u>13,721</u>

**7 Analysis of expenditure on charitable activities**

	Foundation Costs £	Project Costs £	BLF £	Total 2019 £
Staff costs	101,469	299,955	238,816	640,240
Training Costs	(105)	4,545	3,196	7,636
Travel Costs	(329)	12,131	8,121	19,923
Depreciation	13,221	-	-	13,221
Project and Running Costs	10,507	74,896	74,309	159,712
Utilities	771	4,513	7,951	13,235
General Expenses	(110)	4,321	13,623	17,834
Governance costs (see note 8)	(113)	1,623	1,623	3,379
	<u>125,311</u>	<u>401,984</u>	<u>347,639</u>	<u>875,180</u>
				2019 £
Restricted expenditure				774,623
Unrestricted expenditure				100,311
				<u>874,934</u>



Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**Analysis of expenditure on charitable activities continued...**

**Previous reporting period**

	<i>Foundation Costs £</i>	<i>Project Costs £</i>	<i>BLF £</i>	<i>Total 2018 £</i>
<i>Staff costs</i>	5,177	280,944	223,197	509,318
<i>Training Costs</i>	-	1,518	1,406	2,924
<i>Travel Costs</i>	329	17,310	6,276	23,915
<i>Depreciation</i>	731	12,093	-	12,824
<i>Project and Running Costs</i>	1,567	55,942	56,336	113,845
<i>Institutional Grants</i>	-	-	-	-
<i>Utilities</i>	159	4,252	8,029	12,440
<i>General Expenses</i>	1,882	4,062	15,982	21,926
<i>Loss on disposal</i>	-	-	-	-
<i>Governance costs (see note 8)</i>	85	1,925	1,925	3,935
	9,930	378,046	313,151	701,127
				2018 £
<i>Restricted expenditure</i>				691,197
<i>Unrestricted expenditure</i>				9,930
				701,127

**8 Analysis of governance costs**

	2019 £	2018 £
Independent Examination fees	2,460	2,214
Board Costs	919	1,721
	3,379	3,935

## Justlife Foundation Ltd

### Notes to the accounts for the year ended 31 March 2019 (continued)

#### 9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2019 £	2018 £
Depreciation	13,221	12,824
Operating lease rentals:		
Property	27,099	5,997
Accountancy fees	2,040	1,890
IE's remuneration - payroll bureau fees	1,218	1,075
Independent examiner's fee	420	324
	13,221	12,824

#### 10 Staff costs

Staff costs during the year were as follows:

	2019 £	2018 £
Wages and salaries	574,696	457,631
Social security costs	46,061	33,964
Pension costs	14,408	10,723
SMP Reclaimed	-	(3,408)
Other Staff Costs	5,075	10,408
	640,240	509,318
<b>Allocated as follows:</b>		
Charitable activities	640,240	509,318
	640,240	509,318

No employees have employee benefits in excess of £60,000 (2018: Nil).

The average number of staff employed during the period was 28.5 (2018: 24).

The average full time equivalent number of staff employed during the period was 15.17 (2018: 13).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and the General Manager. The total employee benefits of the key management personnel of the charity were £59,624 (2018: £58,268).

## Justlife Foundation Ltd

### Notes to the accounts for the year ended 31 March 2019 (continued)

#### 11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2018: Nil).

No members (2018: nil) of the management committee received travel and subsistence expenses of during the year (2018: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustees or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2018: nil).

The charity has a subsidiary called Justlife CIC, a company limited by guarantee, company number 06724021.

#### Related Party Transactions

	2019 £	2018 £
Repayment of balance owed by subsidiary	-	1,513
Balance owed by/(to) the subsidiary at period end	-	-
	-	1,513
	-	1,513

The CEO, Gary Bishop, also works for Arch Healthcare CIC.

The Arch Healthcare surgery has close links with Justlife working collaboratively to deliver integrated healthcare for homeless patients in Brighton & Hove.

During the year, Justlife Foundation received restricted funding from Arch Healthcare CIC.

	2019 £	2018 £
Grant Income	249,394	205,296
Consultancy Income	862	10,853
	250,256	216,149
	250,256	216,149

As at 31 March 2019 £92 was still receivable (2018: £7,524.50). After the year-end, this balance had cleared.

## Justlife Foundation Ltd

### Notes to the accounts for the year ended 31 March 2019 (continued)

#### 12 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

#### 13 Fixed assets: tangible assets

	Land and Buildings £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2018	120,927	3,653	124,580
Additions	-	1,987	1,987
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2019	120,927	5,640	126,567
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Depreciation</b>			
At 1 April 2018	32,935	1,462	34,397
Charge for the year	12,093	1,128	13,221
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2019	45,028	2,590	47,618
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Net book value</b>			
At 31 March 2019	75,899	3,050	78,949
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<i>At 31 March 2018</i>	<i>87,992</i>	<i>2,191</i>	<i>90,183</i>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

#### 14 Debtors

	2019 £	2018 £
Trade debtors	2,197	18,243
Other debtors	9,517	-
Prepayments and accrued income	-	28,382
	<hr/>	<hr/>
	11,714	46,625
	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**15 Creditors: amounts falling due within one year**

	2019 £	2018 £
Short term compensated absences (holiday pay)	3,508	9,313
Other creditors and accruals	12,632	11,111
Taxation and social security costs	13,421	-
	<u>29,561</u>	<u>20,424</u>

**16 Analysis of movements in restricted funds**

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2019 £
Big Lottery Fund					
Reaching					
Communities - Mcr	46,208	215,339	(154,052)	(16,860)	90,635
Activities & Support					
Programme	48,193	179,704	(168,178)	(15,081)	44,638
Justlife Foundation	-	25,000	(25,000)	-	-
UTA Research and					
Development	95,544	183,560	(107,952)	(20,435)	150,717
Manchester Centre					
Project Fund	6,787	-	(1,356)	-	5,431
Building Purchase	35,654	-	-	-	35,654
Clothworkers	19,274	-	-	-	19,274
BLF	19,811	-	-	-	19,811
Health Engagement					
Work	25,349	247,794	(262,314)	(24,660)	(13,831)
Housing support					
placement	5,869	32,000	(25,723)	(3,499)	8,647
Referral project	-	26,254	(18,424)	(3,000)	4,830
Thrive	-	9,736	(6,983)	-	2,753
Zochonis	6,676	-	(4,641)	(2,035)	-
	<u>309,365</u>	<u>919,387</u>	<u>(774,623)</u>	<u>(85,570)</u>	<u>368,559</u>

Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**Analysis of movements in restricted funds continued...**

<b>Previous reporting period</b>	<i>Balance at 1 April 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance at 31 March 2018 £</i>
<i>Big Lottery Fund</i>					
<i>Reaching Communities - Mcr</i>	13,197	183,241	(150,230)	-	46,208
<i>Activities &amp; Support Programme</i>	59,044	152,105	(162,956)	-	48,193
<i>Social Invest Project</i>	4,264	-	(3,118)	(1,146)	-
<i>UTA Research and Development - Tower Hamlets and Hackney</i>	-	10,000	(6,929)	-	3,071
<i>Manchester Centre Project Fund</i>	6,787	-	-	-	6,787
<i>Building Purchase</i>	40,854	-	(5,200)	-	35,654
<i>Clothworkers</i>	21,849	-	(2,575)	-	19,274
<i>BLF</i>	22,457	-	(2,646)	-	19,811
<i>MCC - IT for Jobs</i>	3,506	-	(3,235)	(271)	-
<i>The Eve Project</i>	4,325	-	(4,283)	(42)	-
<i>Just Thinking</i>	102,280	77,250	(87,057)	-	92,473
<i>Lloyds Foundation</i>	(1,725)	24,804	(23,149)	70	-
<i>Health Engagement Work</i>	13,690	216,133	(204,474)	-	25,349
<i>Housing support placement</i>	5,599	30,000	(29,730)	-	5,869
<i>Zochonis</i>	12,326	-	(5,650)	-	6,676
	<u>308,453</u>	<u>693,533</u>	<u>(691,232)</u>	<u>(1,389)</u>	<u>309,365</u>

**Name of Description, nature and purposes of the fund**

Restricted funds represent monies to be used for the following specific purposes

Big Lottery Fund Reaching Communities (Manchester): Centre based services to improve the health and wellbeing of homeless and vulnerably housed in East Manchester.

Activities & Support Programme: Services to improve the health and wellbeing of those living in temporary accommodation and homeless in Brighton and Hove.

UTA Research and Development (formally known as Just Thinking) - Supporting Unsupported Temporary Accommodation (UTA) unit, Justlife's innovation and systems change arm whose aim is to continue research into UTA nationally, as to drive local and national policy change for all those hidden households stuck living in this substandard accommodation in Manchester, Brighton, Tower Hamlets and Hackney.

Manchester City Council - East Manchester Local Development Fund: IT for Jobs courses in East Manchester.

Building purchase - Funding the ongoing development of the Justlife Manchester Centre.

Justlife Foundation Ltd

Notes to the accounts for the year ended 31 March 2019 (continued)

**Analysis of movements in restricted funds continued...**

Tudor Trust - Housing Support Placement - Justlife at Home: Housing single homeless households in private rented sector accommodation.

Health Engagement Work: Clinical and non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation.

Referral Project - Supporting homeless individuals with high level support needs, referred to UTA by external agencies with a support and re-housing plan to prevent a deterioration in health and well-being.

Project Thrive - aims to work with individuals with enduring mental health issues living in UTA over 12 months. It will deliver user led and co-designed workshops and activities to connect them with the professional health and wellbeing services they require.

Zochonis - Funding for introduction of a new client database 'Inform' and funding for a Chief Operating Officer role.

Material transfers out of restricted funds represent amounts agreed with funders for staff support costs and general charity overheads.

**17 Analysis of movement in unrestricted funds**

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	As at 31 March 2019 £
General fund	164,322	61,888	(125,217)	85,570	186,563
	<u>164,322</u>	<u>61,888</u>	<u>(125,217)</u>	<u>85,570</u>	<u>186,563</u>

<b>Previous reporting period</b>	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers £	As at 31 March 2018 £
General fund	123,334	63,215	(23,616)	1,389	164,322
	<u>123,334</u>	<u>63,215</u>	<u>(23,616)</u>	<u>1,389</u>	<u>164,322</u>

<b>Name of</b>	<b>Description, nature and purposes of the fund</b>
General fund	The free reserves after allowing for all designated funds

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Notes to the accounts for the year ended 31 March 2019 (continued)

**18 Analysis of net assets between funds**

	General fund £	Restricted funds £	Total £
Tangible fixed assets	3,050	75,899	78,949
Net current assets/(liabilities)	183,513	292,660	476,173
	<hr/>	<hr/>	<hr/>
Total	186,563	368,559	555,122
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

***Previous reporting period***

	<i>General fund £</i>	<i>Restricted funds £</i>	<i>Total £</i>
<i>Tangible fixed assets</i>	<i>2,191</i>	<i>87,992</i>	<i>90,183</i>
<i>Net current assets/(liabilities)</i>	<i>162,131</i>	<i>221,373</i>	<i>383,504</i>
	<hr/>	<hr/>	<hr/>
<i>Total</i>	<i>164,322</i>	<i>309,365</i>	<i>473,687</i>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**19 Operating lease commitments**

The charity's total future minimum lease payments under non-cancellable operating leases is

	Property		Equipment	
	2019 £	2018 £	2019 £	2018 £
Less than one year	6,044	18,959	-	-
One to five years	3,884	42,767	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	9,928	61,726	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>



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Notes to the accounts for the year ended 31 March 2019 (continued)

**20 Reconciliation of net movement in funds to net cash flow from operating activities**

	2019 £	2018 £
<b>Net income/(expenditure) for the year</b>	81,435	41,900
<b>Adjustments for:</b>		
Depreciation charge	13,221	12,824
Dividends, interest and rents from investments	(693)	(521)
Decrease/(increase) in debtors	34,911	(35,098)
Increase/(decrease) in creditors	9,137	15,568
	<hr/>	<hr/>
<b>Net cash provided by/(used in) operating</b>	<u>138,011</u>	<u>34,673</u>